



CITY OF SHELTON, WASHINGTON - CITY COUNCIL

City Council Meeting Minutes
September 20, 2022 – 6:00 p.m.
Civic Center & Virtual Platform

COUNCILMEMBERS AND PERSONNEL

Councilmembers:

Mayor Eric Onisko
Deputy Mayor Schmit
James Boad
Miguel Gutierrez
Kathy McDowell
Deidre Peterson
Sharon Schirman

Personnel:

City Manager Jeff Niten
City Clerk Donna Nault
Facilities & Parks Director Mark Ziegler
Public Works Superintendent Brent Armstrong
Administrative Services Director Michelle Sutherland
Senior HR Analyst LeAndra Sharp

CALL TO ORDER

Call to Order: 6:00 p.m.
Pledge of Allegiance: Councilmember Boad
Roll Call: City Clerk Nault – All present

LATE CHANGES TO THE AGENDA

None

CITY COUNCIL REPORTS

None

CONSENT AGENDA

1. Vouchers numbered 107568 through 107607 in the total amount of \$32,535.17
2. Vouchers numbered APA001148 through APA001182 in the total amount of \$32,868.04
3. Vouchers numbered 107608 through 107612 in the total amount of \$26,977.58
4. Vouchers numbered APA001183 through APA001221 in the total amount of \$86,820.64
5. Vouchers numbered 107634 through 107642 in the total amount of \$139,917.82
6. Vouchers numbered APA001222 through APA001267 in the total amount of \$249,002.12
7. Minutes:
 - Business Meeting of August 16, 2022
 - Study Session of August 23, 2022
8. July Financial Status Report

A motion was made by Councilmember McDowell and seconded by Deputy Mayor Schmit to approve the Consent Agenda as published. Passed.

PRESENTATIONS

1. Bluegrass from the Forest LTAC Report – Presented by Mark Ziegler

Mr. Ziegler provided an overview of the Kristmas Town Kiwanis' 17th Annual Bluegrass from the Forest LTAC report.

2. Shelton-Mason County Chamber 2nd Quarter LTAC Report – Presented by President/CEO Heidi McCutcheon
CEO McCutcheon provided an overview of the Shelton-Mason County Chamber's 2nd Quarter LTAC report.

GENERAL PUBLIC COMMENT

In-Person:

Dean Jewett Tammy Bacigalupo
Jackie Jewett Randy Lewis
Athena Ayres Mike Olsen

Zoom:

Colleen Carmichael

BUSINESS AGENDA

1. Resolution No. 1245-0822 Correct Equipment Sole Source – Presented by Public Works Superintendent Brent Armstrong

Superintendent Armstrong reviewed Resolution No. 1245-0822 and provided information on a company to be used as the provider of equipment or services at the Main Wastewater Treatment Plant and the Satellite Water Reclamation Plant. No discussion. No public comment.

A motion was made by Councilmember Peterson and seconded by Councilmember McDowell to place Resolution No. 1245-0822 on the October 4, 2022 Action Agenda for further consideration. Passed.

2. Municipal Court Judge Contract – Presented by Senior HR Analyst LeAndra Sharp

Senior HR Analyst Sharp discussed the reappointment of Municipal Court Judge Stephen Greer to a 3-year term. Discussion followed. No public comment.

A motion was made by Deputy Mayor Schmit and seconded by Councilmember Gutierrez to place this item on the October 4, 2022 Action Agenda for further consideration. Passed.

3. Court Security Officer Contract – Presented by Administrative Services Director Michelle Sutherland

Administrative Services Director Sutherland discussed updates to the court security contract. No discussion. No public comments.

A motion was made by Deputy Mayor Schmit and seconded by Councilmember Peterson to place this item on the October 4, 2022 Action Agenda. Passed.

4. Government Relations Services Contract – Presented by City Manager Jeff Niten

City Manager Niten discussed the city's Government Relations Services Contract. Discussion followed. No public comments.

A motion was made by Councilmember Peterson and seconded by Deputy Mayor Schmit to place this item on the October 4, 2022 Action Agenda. Passed.

ACTION AGENDA

None

ADMINISTRATION REPORT – City Manager Jeff Niten

- City Parking Lot project
- Senior Center garbage cleanup
- Coffee with a Cop
- Shelton-Mason County Journal – Guest column
- Review Looking Ahead

NEW ITEMS FOR DISCUSSION

None

ANNOUNCEMENT OF NEXT MEETING

Study Session – September 27, 2022 at 6:00 p.m.

City Council Meeting – October 4, 2022 at 6:00 p.m.

MEETING ADJOURN

Mayor Onisko adjourned the meeting at 6:39 p.m.



Mayor Eric Onisko



City Clerk Donna Nault